



City of Broken Arrow

Request for Action

File #: 19-1331, Version: 1

Broken Arrow City Council

Meeting of: 11-05-2019

Title:

Approval of and authorization to reject bids received for a Cemetery utility cart, find that the best interest of the City of Broken Arrow will be served by the rejection

Background:

Bids were requested and sought to purchase a Heavy-Duty Turf Utility Vehicle for the Cemetery. Bids were solicited from nine (9) vendors. Five (5) bids were received.

All bids submitted except one were machines other than what the Fleet and Cemetery Managers expected to see. Upon review and investigation of this bid, an error in the nomenclature used in the title (Utility Cart instead of Heavy-Duty Turf Utility Vehicle) along with an error in the engine and transmission combination was discovered. The incorrect title is the main cause for the unexpected bids that were submitted under this specification. All the machines bid but one were standard non-turf type maintenance type carts that did not meet the bed size or the load capacity needed by the Cemetery. The one vehicle that did meet load capacity could not meet the engine/transmission combination specification.

The Purchasing Division strives to provide an open and competitive purchasing process for the acquisition of goods and/or services meeting the needs of the end users with the objective of obtaining maximum possible value while maintaining fair and equitable treatment of vendors. As such, Staff recommends rejecting the bids, rebidding the vehicle with the appropriate title and corrected specifications to ensure the acquisition of vehicle that meets the needs of the Cemetery.

Cost: \$0

Funding Source: Not applicable

Requested By: Lee Zirk, General Services Director

Approved By: City Manager's Office

Attachments: None

Recommendation:

Reject bids received for a Cemetery utility cart, find that the best interest of the City of Broken Arrow will be served by the rejection.