



City of Broken Arrow

Request for Action

File #: 19-946, **Version:** 1

Broken Arrow City Council
Meeting of: 08/06/19

Title:

Approval of and authorization to execute a Use Agreement with the Broken Arrow Historical Society for Fiscal Year 2019-2020

Background:

The attached Use Agreement permits the Broken Arrow Historical Society to utilize space within the Museum Broken Arrow, located at 400 S. Main Street. The following highlights are features of the proposed Use Agreement:

1. The Broken Arrow Historical Society utilizes the space referred to as the Museum Broken Arrow.
2. The City agrees to pay for the electrical and natural gas costs of the premises during the full term of this agreement, not to exceed \$24,000.00.
3. The City shall maintain, replace or repair any major maintenance item that is not considered routine in nature of the premises.
4. The Broken Arrow Historical Society is to perform all custodial duties of the premises, as needed.
5. The Broken Arrow Historical Society is to maintain, replace or repair any minor maintenance item that is considered routine in nature of the premises. This includes unstopping of sinks and lavatories, replacing light bulbs, setting thermostats and pest control.
6. The expiration of this Use Agreement is June 30, 2020.
7. The City shall provide a commercial dumpster.

This Use Agreement will commence upon execution and end on June 30, 2020.

Cost: Not to exceed \$24,000.00

Funding Source: General fund

Requested By: Jennifer Swezey, Community Relations Liaison

Approved By: City Manager's Office

Attachments: Broken Arrow Historical Society Use Agreement

Recommendation:

Approve and authorize execution of the Broken Arrow Historical Society Use Agreement.