



# City of Broken Arrow

## Request for Action

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**File #: 19-714, Version: 1**

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**Broken Arrow City Council  
Meeting of: 06-17-2019**

**Title:**

Approval of and authorization to execute the Exacom Refresh contract and Budget Amendment #7 for transfer of fund - Exacom Refresh Project

**Background:**

The Police Department uses an Exacom logging recorder to record E911/non-emergency/Radio traffic for City of Broken Arrow users. The department was notified by the vendor the need to refresh the recorder equipment and upgrade to the latest version of software. During the planning and budgeting of the project miscommunications occurred with the vendor, leaving the project #193020 underfunded.

The Municipal Budget Act adopted by the City Council allows the City to amend the budget at any time during the year for necessary expenditures incurred that exceed the original budget or when changing circumstances warrant the action.

Budget amendment Number 7 will completely fund the project by transferring an additional \$6,000.00 from Fund 36 E911. Fund 36 is the original source for the initial funding.

**Cost:** \$35,790.00

**Funding Source:** CIP Project 193020 and Fund 36

**Requested By:** Brandon C. Berryhill, Chief of Police

**Approved By:** City Manager Office

**Attachments:** Exacom Broken Arrow Sole Source Letter, Q-2019-EXA-0256-1 Broken Arrow Refresh 042219, Budget Amendment #7 Transferring of Funds - Exacom Referesh Project

**Recommendation:**

Approve and authorize execution of the Exacom Refresh contract and Budget Amendment #7 for transfer of funds - Exacom Refresh Project

