



# City of Broken Arrow

## Request for Action

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**File #: 19-667, Version: 1**

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**Broken Arrow City Council  
Meeting of: 06-03-2019**

**Title:**

Consideration, discussion, and possible adoption of Ordinance No. 3574, amending the Broken Arrow Code of Ordinances, Chapter 6, Buildings and Building Regulations, Article I, General, Section 6-2, Building Inspection Division of Department Services Department and Building Inspector Generally, Section 6-6, Street Addresses of Buildings, Section 6-8, Toilet facilities, Article II, Building code, Section 6-22, Local Registration of General Contractors, Article III., International residential code (IRC), 6-36, Adopted, Article IV, Electrical Code, 6-46, Local registration of electrical contractors, journeyman electricians, and electrical apprentices, Section 6-52, Current not to be connected prior to final approval of installation, Article V, Plumbing, 6-96, Registration of plumbers, Section 6-101, Backflow prevention, Article VII, Mechanical Code, 6-130, Registration of mechanical contractors, journeymen, apprentices, and fee revocation, Article VIII, Moving of Building, Section 6-161- Required, Section 6-162, Application, 6-166, Designation of route Article X, Mobile Homes, Mobile Home Parks and Manufactured Housing used as Dwellings, 6-261, Annual permits for mobile homes within areas requiring security but not zones for mobile home use; application standards and fee, Section 6-270, Application for permit 6-271, Permits issuance, Article XI, Building Permit Fees and Charges Section 6-273, Mobile Homes, Mobile Home Parks and Manufactured Housing used as Dwellings Section 6-303, Force and effect of permit, specifically changing the name of Development Services Department to the Department of Community Development and Inspection Division to Neighborhood Engagement, repealing all ordinances to the contrary

**Background:**

Without question, Broken Arrow is one of Oklahoma's and the Region's most desirable locations for small and large businesses, along with development and redevelopment opportunities. Why you ask? I believe it's because our Development Services Department offers unparalleled service and support that allows existing businesses to grow and make it easy for new industries to get started or expand. Likewise, our welcoming department team is extremely responsive and will work to ensure calls are answered and the information requested to complete applications or assistance will be provided. Finally, our Code Enforcement Division is excellent at working with property owners and educating them on the importance of community pride by maintaining a high degree of compliance with all City code.

Currently the Department is responsible for administration of the following programs:

- Long Range Planning
- Building and Land Use Permitting
- Business Licensing

- **Code Enforcement**

The purpose of this Request for Action is ask the City Council to approve changing the current name of the Department - Development Services - to the Department of Community Development.

I believe the new department name aligns more with the Council and Administration's goal of having a customer focused department that facilitates investment in the City in order to create a balanced, sustainable community that enhances the overall quality of life for our residents, business owners and visitors.

Attached is survey of communities in Oklahoma and around the Region that are similar in size to Broken Arrow. As you will note, a majority of the cities listed have the title of Community Development in the name of the department.

Over the last 18 months, the department has become more intricately involved in assisting my office with economic development initiatives. I also plan to look for the department to venture into the fields of sustainability, innovation, and place-making, and special events. Changing the name of the department will demonstrate that we have a more robust and have a broader focus than just simply just development services.

In anticipation of the discussion, the Legal Department has identified the applicable sections of the code that will need to be amended. Council consideration of this request would be greatly appreciated.

**Cost:** \$0

**Funding Source:** N/A

**Requested By:** Michael Spurgeon, City Manager

**Approved By:** City Manager's Office

**Attachments:** Ordinance No. 3574  
Survey of Neighboring Cities

**Recommendation:**

Adopt Ordinance No. 3574.