



City of Broken Arrow

Request for Action

File #: 19-548, Version: 1

**Broken Arrow Mock Youth City Council
Meeting of: 05-07-2019**

To: Mayor and City Council
From: Engineering and Construction Department
**Title: Notification of City Manager's and Assistant City Manager's
signing Professional Consultant Agreements with a value less than
\$25,000**

Background:

The City Manager or his designee is authorized by ordinance to approve contract actions up to \$25,000.00, including Architect/Engineering agreements, professional consultant contracts and amendments, and construction contracts. City ordinance requires that the governing body be apprised of such approvals by the City Manager or his designee at the next following meeting.

The City Manager or Assistant City Manager for Operations approved the following Professional Consultant Agreements:

- Professional Consultant Contract with Slow-m-down Consultants, Inc., for Traffic Data Collection and Traffic Signal Volume Warrants Analysis at the Intersection of 61st Street and Mayberry Street, Project No. 1234, \$1,500.00, 04/17/19.
- Professional Services Contract with The Butterfly Associates, Inc., for Computer Aided Gardening Programs and Related Technical Support Services, Project No. 5678, Not to Exceed \$20,000.00, 04/19/19.

Cost: \$21,500.00 (all contracts)

Prepared By: Jeremiah Thomas, Engineering and Construction Director

**Reviewed By: Finance Department
Legal Department**

Approved By: Shwetanshu Das, Youth City Manager

Attachments: None

Recommendation: No action required.