



# City of Broken Arrow

## Request for Action

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**File #: 19-530, Version: 1**

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**Broken Arrow City Council  
Meeting of: 05-07-2019**

**Title:**

Approval of and authorization to execute a renewal with CoreSource, Inc. to provide third party administration for the employee health plan

**Background:**

The City provides a comprehensive health plan for its employees and their families. Since 1989, our plan has been self-insured. With this concept, the City contracts with a third party administrator to administer the plan and pay claims. On October 6, 2015, the Council approved an agreement with CoreSource, Inc. to provide third party administration for the employee health plan. The agreement includes an automatic renewal for one-year periods if agreed upon by both parties.

There are increases in fees proposed for calendar year 2019. The Medical Administration Fee increased by \$0.31 per employee per month. The COBRA Administration Fee increased by \$0.03 per employee per month.

Dental plan administration fees were removed from the agreement. On November 5, 2018, Council approved an agreement for Delta Dental of Oklahoma to provide network and administrative services for the City's dental plan.

Staff recommends approving the agreement for another renewal term.

**Cost:** \$146,000.00

**Funding Source:** Group Health and Life Fund

**Requested By:** Jannette McCormick, Human Resources Director

**Approved By:** City Manager Office

**Attachments:** Exhibit A, CoreSource Agreement

**Recommendation:**

Approve and authorize execution of the renewal with CoreSource, Inc. to provide third party administration for the employee health plan.