



City of Broken Arrow

Request for Action

File #: 19-522, Version: 1

**Broken Arrow Municipal Authority
Meeting of: 05-07-2019**

Title:

Award the most advantageous bid to SourceOne and approval of and authorization to execute the Stormwater Grounds Maintenance Agreement

Background:

The Streets and Stormwater Department has requested and sought proposals to secure a Bi- Annual mowing and trimming services contract for 86 areas at various arterial right-of ways, primarily adjacent to subdivisions. These services greatly improve the looks of the City and will free up assets to deal with other projects.

Twelve (12) vendors were solicited for a request for proposal, a total of five (5) proposals were received. J & J Bowers Lawn Care submitted the lowest bid proposal at \$2,955.00 per mowing cycle, however, their bid was rejected because they failed to submit the required paperwork. SourceOne submitted the next lowest bid proposal at \$3,246.00 per mowing cycle. It is expected that approximately 20 cycles of mowing are needed.

Staff has reviewed the proposals and recommends awarding the mowing contract to the most advantageous proposal, SourceOne for grounds maintenance. The total estimated amount for each mowing season is \$64,920.00.

Funds for these services have been appropriated and are available in the Broken Arrow Municipal Authority (BAMA) operations fund in the budgeted amount of \$150,000.

Cost: \$129,840.00

Funding Source: Broken Arrow Municipal Authority (BAMA)

Requested By: Rocky Henkel, Director of Streets and Stormwater

Approved By: City Manager Office

Attachments: Bid Tab RFP 19.157
SourceOne bid package and proposed contract

Recommendation:

Award the most advantageous bid to SourceOne and approval of and authorization to execute the Stormwater Grounds Maintenance Agreement

