



# City of Broken Arrow

## Request for Action

---

**File #:** 19-508, **Version:** 1

---

**Broken Arrow City Council**  
**Meeting of: 05/07/2019**

**Title:**

Approval of reimbursement of travel expenses for Mayor Craig Thurmond to attend the Tulsa Regional Chamber's Washington DC Fly-In

**Background:**

On October 16, 2018, the City Council adopted Amendment No. 1 to Travel Expense Policy for City Council members which approves expenses incurred while performing their duties.

Section (c)(1) of the policy states 'when funds have been budgeted, reimbursement for travel expenses of all City Council members for attendance at the following':

- (A) Oklahoma Municipal League meeting(s);
- (B) Two national meetings each fiscal year among the following:
  - (i) National League of Cities;
  - (ii) Annual Congress of Cities and Exposition;
  - (iii) U.S. Conference of Mayors;
  - (iv) Other meetings as designated by a majority vote of the city council.
- (C) Two national meetings each fiscal year related to Chamber of Commerce meetings/events

This item comes before the Council to approve travel expenses as per item (c)(B)(iv) for Mayor Craig Thurmond to attend the Tulsa Regional Chamber of Commerce Fly-In to Washington, DC, June 4 - 6, 2019. During the event, the Mayor will be meeting with legislators to advocate for local initiatives.

Staff recommends that the travel expense request be approved.

**Cost:** \$2,000 (approximate)

**Funding Source:** General Fund General Government Operating Budget

**Requested By:** Crickett Moore, Executive Assistant

**Approved By:** City Manager Office

**Attachments:** City Council Travel Policy

**Recommendation:**

Approve reimbursement of travel expenses for Mayor Craig Thurmond to attend the Tulsa Regional Chamber's Washington, DC Fly-In.