



# City of Broken Arrow

## Request for Action

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**File #:** 18-1064, **Version:** 1

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**Broken Arrow City Council**  
**Meeting of: 09/4/2018**

**Title:**

Consideration, discussion, and possible approval of and authorization to execute a Service Agreement for Disaster Recovery Services between the Institute for Building Technology and Safety (IBTS) and the City of Broken Arrow, Oklahoma and an Agreement with the Oklahoma Municipal League for Disaster Recovery Services as a membership benefit

**Background:**

The Oklahoma Municipal Services Corporation (OMSC) and the Institute for Building Technology and Safety (IBTS), a 501(c)(3) nonprofit organization, have entered into an agreement that offers Oklahoma Municipal League (OML) members access to pre-event contracts ahead of disaster for recovery services.

Under the proposed agreement, OML members have access to sub-recipient agreements, disaster planning and plan activation, initial disaster response, post disaster phase, recovery administration, active recovery, grant closeout, resilience planning, and other associated shared services.

The City of Broken Arrow, as an OML member, can sign a pre-disaster contract with IBTS, which is only implemented upon action if it faces an emergency or would like to use IBTS for disaster preparedness planning and mitigation programs. The City would only be responsible for services contracted and not a retainer fee.

Having access to said services would definitely be helpful the City and our Emergency Management Operations during man-made or natural disaster situation. Should the City enter into this agreement, Broken Arrow would be the first city in Oklahoma and the United States to sign the pre-event contract.

**Cost:** \$0

**Funding Source:** N/A

**Requested By:** Michael L. Spurgeon, City Manager

**Approved By:** Michael L. Spurgeon, City Manager

**Attachments:** Service Agreement for Disaster Recovery Services with Institute for Building Technology and Safety (IBTS)  
Agreement with OML for Disaster Recovery Services  
IBTS Information Guide

**Recommendation:**

Approve and authorize execution of a Service Agreement for Disaster Recovery Services between the Institute for Building Technology and Safety (IBTS) and the City of Broken Arrow, Oklahoma and an Agreement with the Oklahoma Municipal League for Disaster Recovery Services as a membership benefit