



City of Broken Arrow

Request for Action

File #: 18-981, Version: 1

**Broken Arrow City Council
Meeting of: 08-21-2018**

Title:

Approval of and authorization of purchase a Three-Quarter (3/4) Ton Crew Cab Pickup (2019 Ford F-250) for the Information Technology Department from Bill Knight Ford, Pursuant to the Oklahoma Statewide Contract

Background:

The Information Technology Department seeks approval to purchase a Three-Quarter (3/4) Ton Crew Cab Pickup to replace and enable the surplus of a 2008 E-250 van. Funds totaling \$45,000 was budgeted in the Sales Tax Capital Improvement Fund. The three-quarter ton crew cab pickup will be purchased under the Oklahoma Statewide Contract 1000009355 for Passenger Vehicles and Light Duty Trucks. All State Department, Boards, Commissions, Agencies and Institution, as well as Counties, School Districts and Municipalities may purchase vehicles from this contract. Pricing under this contract is good until November 14, 2018.

Section 2-27 of the Broken Arrow Code addresses exemptions to full competitive bidding for supplies, materials and equipment. It provides that formal competitive bidding is not required when those items can be purchased at a price not exceeding that set by the state purchasing agency. All equipment on the State contract has been competitively bid and purchase by the City is authorized by state law.

The bid tabulation includes all vendors submitting bids for this type of three-quarter ton Crew Cab Pickup under this contract. The Information Technology Department recommends the state bid from Bill Knight Ford for a 2019 Ford F-250 as the most advantageous. The price for the pickup, with options calculated in is \$31,490.00. Base pricing and selected options are reflected in the attached bid tabulation.

Cost: \$31,490.00

Funding Source: Sales Tax Capital Improvement Fund

Requested By: Stephen Steward, Information Technology Director

Approved By: Michael L. Spurgeon, City Manager

Attachments: Bid Tabulation for Crew Cab Truck.

Recommendation:

Approve the purchase of a three-quarter ton crew cab pickup from Bill Knight Ford pursuant to the state contract.