



City of Broken Arrow

Request for Action

File #: 18-567, Version: 1

**Broken Arrow City Council
Meeting of: 05/15/2018**

Title:

Approval of and authorization to execute a Professional Consultant Agreement with AM:PM Consulting, LLC for the design, development, and implementation of Project Management Software (Project No. 185204)

Background:

As approved in the Fiscal Year 2018 Budget, the Engineering & Construction Department intends to implement a software package to facilitate the tracking and coordination of all design & construction projects under our control. The first step in this process is to hire a firm to assist us with the selection/development and eventual implementation of this package and to assist in the coordination of this new software with the new ERP software currently under review. Requests for Qualifications were sent out and six (6) firms responded to the request. After evaluation & scoring, it was determined AM:PM Consulting LLC would be best suited to assist the City with this process.

Cost: \$44,300

Funding Source: Engineering & Construction Budget

Requested By: Alex M. Mills, Director of Engineering and Construction

Approved By: Michael L. Spurgeon, City Manager

Attachments: Professional Consultant Agreement.

Recommendation:

Staff recommends approval and authorization to execute a Professional Consultant Agreement with AMPM Consulting, LLC for the design, development, and implementation of Project Management Software (Project No. 185204).