



City of Broken Arrow

Request for Action

File #: 18-80, Version: 1

**Broken Arrow City Council
Meeting of: 01-02-18**

**To: Mayor and City Council
From: Engineering and Construction Department**

Title: Approval of and authorization to execute Amendment No. 1 to the Professional Consulting Services Agreement between the City of Broken Arrow and Destination Services, LLC for the Tourism Asset Inventory Strategic Plan

Background:

The City entered into a Professional Services Agreement with Destination Services, LLC to provide Strategic Planning and Study Deliverables. This Amendment No. 1 to Professional Consulting Services Agreement with Destination Services, LLC, proposes to amend said agreement to clarify compensation, specifically to include travel expenses for an increase of \$1,840.17. Travel expense reimbursement was inadvertently omitted from the original contract.

Cost: \$1,840.17

Prepared By: Lori Hill, Tourism Director

**Reviewed By: Assistant to the City Manager/Economic Development Coordinator
Finance Department
Assistant City Manager for Administration
Legal Department**

Approved By: Michael L. Spurgeon, City Manager

**Attachments: Amendment No. 1 to Professional Services Agreement with Destination
Services, LLC**

Recommendation: Approve Amendment No. 1 to the Professional Consulting Services Agreement with Destination Services, LLC.