



City of Broken Arrow

Request for Action

File #: 17-2943, Version: 1

**Broken Arrow City Council
Meeting of: 12-05-2017**

To: Mayor and City Council
From: Development Services Department
Title:

Approval of Downtown Residential Overlay Study Pay Request Number 10 in the amount of \$4,939.00 for Phase Four to be paid through the Sales Tax Capital Improvement Program (STCI) in association with the Downtown Residential Overlay District Revitalization Study and authorize payment of \$4,939.00 using Sales Tax Capital Improvement Program Funds

Background:

ADG, PC is requesting partial payment of Phase Four, Downtown Residential Overlay District Study associated with the Downtown Revitalization objectives. This tenth invoice dated, November 7, 2017, is for a portion of work performed for Phase Four: Adoption Hearings and Final Deliverables. Though Phase Four is 20% of the entire project, with a contract fee amount of \$19,000.00. The attached invoice, number 14481, is in the amount of \$4,939.00.

According to the executed contract agreement, the entire contract fee for the entire study is \$95,000.00. To date, we will have paid \$88,249.29 of the \$95,000.00 with the inclusion of this invoice.

City Staff has reviewed this pay request and recommends approval. Payment will be provided through the Sales Tax Capital Improvement Program Funds.

Cost: \$4,939.00 (STCI Funds)

Prepared By: Farhad K. Daroga, Special Projects Manager

Reviewed By: Development Services Department
Finance Department
Assistant City Manager - Administration
Legal Department

Approved By: Michael L. Spurgeon, City Manager

Attachments: ADG, PC Invoice 14481
Executed Agreement

Recommendation: Approve ADG, PC Pay Request No. 10, and authorize payment of \$4,939.00, using Sales Tax Capital Improvement Funds.