



City of Broken Arrow

Request for Action

File #: 17-2893, Version: 1

**Broken Arrow City Council
Meeting of: 11-21-2017**

**To: Mayor and City Council
From: Engineering and Construction Department**

Title: Approval of and authorization to execute Resolution No. 1067, a Resolution concerning Bridge Inspection responsibility by local government for compliance with National Bridge Inspection Standards, Bridge Inspection Contracts and selecting Guy Engineering, Inc. to perform the 2018 inspections for April 1, 2018 to March 31, 2020

Background:

The Federal Highways Administration requires that state and local governments have all bridges in their respective jurisdictions inspected on a once every two-year basis by engineering firms qualified to do the inspections. The City of Broken Arrow has 83 structures that qualify as bridges under federal standards. The Oklahoma Department of Transportation (ODOT) is responsible for seeing that municipalities and counties in the state select qualified engineers, for contracting out the inspections, and for ensuring that the necessary load postings or repairs are made. The cost of the inspections is borne 100% by federal funds. ODOT has developed a list of engineering firms who are qualified to perform the inspections and requires that local governments either (1) interview a minimum of three (3) firms from the list and select one, (2) use qualified City engineers to perform the inspections, (3) use the engineer selected by the County, or (4) allow ODOT to select an engineering firm. City Engineering and Construction staff selected the first option and established an evaluation team consisting of Roger Hughes, Engineering Division Manager, Tim Robins, Construction Division Manager, and Tom Hendrix, Planning Division Manager, Engineering and Construction Department, to conduct phone interviews. Those interviews were conducted with three firms on ODOT's list, and the firms were rated by each member of the evaluation team. The team selected Guy Engineering Services, Inc., to perform the 2018 inspections. The attached Resolution No. 1067 memorializes that selection. The package and backup material on the interviews must reach ODOT by December 1, 2017.

Cost: \$0

Prepared By: Alex M. Mills, P.E., CFM, Engineering and Construction Director

**Reviewed By: Finance Department
Legal Department
Assistant City Manager - Operations**

Approved By: Michael L. Spurgeon, City Manager

Attachments: **Resolution No. 1067**
Evaluation Team Nondisclosure Statements

Recommendation:

Approve and authorize execution of Resolution No. 1067.