



City of Broken Arrow

Request for Action

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**Broken Arrow Municipal Authority
Meeting of 11-7-2017**

To: Chairman and Authority Members
From: General Services Department
Title:

Presentation, discussion, and possible action regarding costs related to the Citizens Recycle Committee Pilot Project recommendation

On January 19, 2016 the Broken Arrow Municipal Authority (BAMA) approved a professional services agreement with Gersham, Brickner & Bratton (GBB) to conduct a Refuse and Recycling survey. On August 16, 2016 the survey was presented to the City Council. As a result of the survey, the Authority authorized the City Manager to create a Citizen's Recycle Committee to study and forward recommendations for a recycling program for residential customers. The Citizens Recycle Committee held their first meeting November 29th 2016.

On August 8, 2017, the Citizens Recycle Committee presented an Activity Report and their recommendation. The Committee recommended conducting two separate pilot projects consisting of a single recycle cart system and a two-cart system, one for trash, one for recyclables. Both pilot programs feature once a week service and the elimination of City supplied trash bags. Following the pilot projects, the committee would survey residents of the pilot areas, evaluate the program effectiveness and make a final recommendation.

The Authority directed staff to look at the cost of implementing the recommended pilot projects make a recommendation for consideration. GBB was retained to prepare a detailed cost estimate to conduct a dual pilot project (Scenario 1), as recommended by the Recycle Committee. Additionally, staff requested GBB provide estimates for running a single pilot project using a two-cart system (Scenario 2) and a scaled down version of the two-cart system (Scenario 3). The cost estimates of the pilot projects are detailed in the attached memo from GBB.

GBB discourages against conducting a dual pilot project, Scenario 1, for reasons outlined in the attached memo from GBB. Scenario 2, a single pilot project using the two-cart system, is recommended by GBB as a best practice choice with Scenario 3 being a secondary recommendation.

The Fiscal Year 2017-18 budget provided for \$125,000 for a pilot project. All three scenarios exceed the funding reserved for the project. As a result reserves will be needed to supplement the project. BAMA fiscal year reserves at year-end are projected to be \$1,300,000. Authority policy requires reserves in excess of \$6,000,000. Given reserve fund challenges the BAMA presently faces the staff recommends the most economical option be implemented such as Scenario 3 or a similar option be considered with a single cart only for recycling.

Cost: \$230,000 to \$315,000

Prepared By: Lee Zirk General Services Department

Reviewed By: Finance Department
Legal Department
Assistant City Manager, Administration

Approved By: Michael L. Spurgeon, City Manager

Attachments: Activity Report: 2017 Citizens Recycle Committee
Cost estimation for pilot projects, prepared by Gershman, Brickner & Burton
Power Point Presentation of Cost estimation for pilot projects, prepared by Gershman, Brickner & Burton

Recommendation: As directed by the Authority Members

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