



City of Broken Arrow

Request for Action

File #: 17-2763, **Version:** 1

**Broken Arrow Downtown Advisory Board
Meeting of: 10-10-17**

To: Chairperson and Board Members
From: Office of the City Manager
Title: Nomination and election of the Downtown Advisory Board
Chairperson and Vice Chairperson

Background:

The Broken Arrow Downtown Advisory Board was created by Ordinance No. 2748 passed on December 5, 2005. On December 6, 2005 the Broken Arrow Downtown Advisory Board Bylaws were adopted. Article IV, Item 4-1 states: Officers of the Board shall consist of Chairperson, Vice-Chairperson and Secretary. The Chairperson and Vice Chairperson shall be elected by the membership.

Article IV, Item 4-2 states: Nomination of officers shall be made from the floor at the first regular meeting each October. Election of officers shall follow immediately. A candidate receiving a majority vote of the entire membership shall be declared elected.

Cost: \$0

Prepared By: Norman Stephens, Assistant to the City Manager / Economic Development Coordinator

Reviewed By: Development Services Department
Assistant City Manager
Legal Department
Norman Stephens

Approved By: Norman Stephens, Assistant to the City Manager / Economic Development Coordinator

Attachments: Broken Arrow Downtown Advisory Board By Laws

Recommendation:

To elect a Downtown Advisory Board Chairperson and Vice Chairperson