



City of Broken Arrow

Request for Action

File #: 17-2689, Version: 1

**Broken Arrow City Council
Meeting of: 09-19-2017**

**To: Mayor and City Council
From: Development Services Department
Title:**

Approval of Downtown Residential Overlay Study Pay Request Number 8 in the amount of \$4,473.38 for Phase Three and expenses to be paid through the Sales Tax Capital Improvement Program (STCI) in association with the Downtown Residential Overlay District Revitalization Study and authorize payment of \$4,473.38 using Sales Tax Capital Improvement Program Funds

Background:

ADG, PC is requesting partial payment of Phase Three, Downtown Residential Overlay District Study associated with the Downtown Revitalization objectives. This eighth invoice dated, August 3, 2017, is for a portion of work performed for Phase Three: Public Review of Draft Management Tool. Though Phase Three is 30% of the entire project, with a contract fee amount of \$28,500.00. The attached invoice, number 14297, is in the amount of \$4,473.38.

According to the executed contract agreement, the entire contract fee for the entire study is \$95,000.00. To date, we will have paid \$78,560.29 of the \$95,000.00 with the inclusion of this invoice.

City Staff has reviewed this pay request and recommends approval. Payment will be provided through the Sales Tax Capital Improvement Program Funds.

Cost: \$4,473.38 (STCI Funds)

Prepared By: Farhad K. Daroga, Special Projects Manager

**Reviewed By: Finance Department
Assistant City Manager - Administration
Legal Department**

Approved By: Michael L. Spurgeon, City Manager

**Attachments: ADG, PC Invoice 14297
Executed Agreement**

Recommendation:

Approve ADG, PC Pay Request No. 8 and authorize payment of \$4,473.38, using Sales Tax Capital Improvement funds.

FKD/kjf