



City of Broken Arrow

Request for Action

File #: 17-2534, Version: 1

**Broken Arrow City Council
Meeting of: 08-15-2017**

**To: Mayor and City Council
From: Development Services Department
Title:**

Approval of Downtown Residential Overlay Study Pay Request Number 7 in the amount of \$7,557.34, for Phase Three and Additional Services, to ADG, PC through the Sales Tax Capital Improvement Program (STCI) in association with the Downtown Residential Overlay District Revitalization Study and authorize payment of \$7,557.34 using Sales Tax Capital Improvement Program Funds

Background:

ADG, PC is requesting partial payment of Phase Three, Downtown Residential Overlay District Study associated with the Downtown Revitalization objectives. This seventh invoice dated, July 10, 2017, is for a portion of work performed for Phase Three: Public Review of Draft Management Tool. Though Phase Three is 30% of the entire project, with a contract fee amount of \$28,500.00. The attached invoice, number 14219, is in the amount of \$7,557.34.

According to the executed contract agreement, the entire contract fee for the entire study is \$95,000.00. To date, we will have paid \$53,239.04 of the \$95,000.00 with the inclusion of this invoice.

City Staff has reviewed this pay request and recommends approval. Payment will be provided through the Sales Tax Capital Improvement Program Funds.

Cost: \$7,557.34 (STCI Funds)

Prepared By: Farhad K. Daroga, Special Projects Manager

**Reviewed By: Finance Department
Assistant City Manager - Administration
Legal Department**

Approved By: Michael L. Spurgeon, City Manager

**Attachments: ADG, PC Invoice 14219
Executed Agreement**

Recommendation:

Approve ADG, PC Pay Request No. 7 and authorize payment of \$7,557.34, using Sales Tax Capital Improvement funds.

FKD/kjf