



City of Broken Arrow

Request for Action

File #: 17-2464, Version: 1

**Broken Arrow City Council
Meeting of: 08-15-2017**

**To: Mayor and City Council
From: Office of the City Attorney**

Title: Approval of and authorization to execute a Professional Services Agreement between the City of Broken Arrow and Kivell, Rayment & Francis, P.C., for providing counsel and legal advice regarding title opinions and property law

Background:

Joe Francis with the law firm of Kivell, Rayment & Francis, P.C. is a well-respected attorney with vast legal knowledge and experience involving title opinions and property law. The City Attorney is recommending that the Council engage this firm to provide counsel and legal advice to the City regarding title opinions and property law. The City Attorney is recommending retention of this firm due to the press of business and the firm's expertise in this area.

The attached Professional Services Agreement memorializes retention of the firm, costs and the hourly rates to be charged. The firm charges \$200.00 per hour for work completed by partners, \$175.00 per hour for associates and \$90.00 per hour for paralegals. Routine costs such as copying and postage are addressed in the Agreement. Costs and fees for this matter are capped at \$30,000.00 and it will expire on June 30, 2018. Most funding will come from general obligation proceeds or sales tax capital improvement funds. Staff recommends that the Council approve the Agreement and authorize its execution.

Cost: Not to exceed \$30,000.00

Prepared By: Beth Anne Childs, City Attorney

**Reviewed By: Assistant City Manager - Operations
Assistant City Manager - Administration
Engineering and Construction Department**

Approved By: Michael L. Spurgeon, City Manager

Attachments: Professional Services Agreement

Recommendation:

Approve the Professional Services Agreement and authorize its execution.