



City of Broken Arrow

Request for Action

File #: 17-2395, Version: 1

**Broken Arrow City Council
Meeting of: 07-03-2017**

To: Mayor and City Council
From: Development Services Department
Title:

Approval of Downtown Residential Overlay Study Pay Request Number 6 in the amount of \$20,847.87, for Phase Three, to ADG, PC through the Sales Tax Capital Improvement Program (STCI) in association with the Downtown Residential Overlay District Revitalization Study and authorize payment of \$20,847.87 using Sales Tax Capital Improvement Program Funds

Background:

ADG, PC is requesting partial payment of Phase Three, Downtown Residential Overlay District Study associated with the Downtown Revitalization objectives. This sixth invoice dated, June 16, 2017, is for a portion of work performed for Phase Three: Public Review of Draft Management Tool. Though Phase Three is 30% of the entire project, with a contract fee amount of \$28,500.00. The attached invoice, number 14202, is in the amount of \$20,847.87.

According to the executed contract agreement, the entire contract fee for the entire study is \$95,000.00. To date, we have paid \$45,681.70 of the \$95,000.00.

City Staff has reviewed this pay request and recommends approval. Payment will be provided through the Sales Tax Capital Improvement Program Funds.

Cost: \$20,847.87 (STCI Funds)

Prepared By: Farhad K. Daroga, Special Projects Manager

Reviewed By: Finance Department
Assistant City Manager - Administration
Legal Department

Approved By: Michael L. Spurgeon, City Manager

Attachments: ADG, PC Invoice 14202
Executed Agreement

Recommendation:

Approve ADG, PC Pay Request No. 6 and authorize payment of \$20,847.87, using Sales Tax Capital Improvement funds.

FKD/kf