



# City of Broken Arrow

## Request for Action

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**File #: 17-2155, Version: 1**

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**Broken Arrow City Council  
Meeting of: 05-03-2016**

**To: Mayor and City Council**  
**From: Information Services Department**  
**Title: Approval of and authorization the purchase of a SUV from Bob Hurley Ford pursuant to the Oklahoma statewide vehicle contract for the Information Technology Department**

### **Background:**

The Information Technology Department has budgeted for the purchase of a SUV. The SUV will be purchased under the Oklahoma Statewide Contract for Passenger Vehicles and Light Duty Trucks number SW035. All State Departments, Boards, Commissions, Agencies and Institutions, as well as Counties, School Districts and Municipalities may purchase vehicles from this contract. Pricing under this contract is good until September 14, 2016.

Section 2-27 of the Broken Arrow Code addresses exceptions to the established competitive bidding process. It provides that supplies, materials, equipment or contractual services when purchased at a price not exceeding a price set by the state purchasing agency or any other state agency authorized to regulate pricing for items purchased by the state are excepted from formal competitive bidding. Purchase from the state contract is, therefore, authorized under City ordinance.

The bid tabulation includes all vendors submitting bids for this type of SUV under this contract. The Information Technology Department recommends the state bid from Bob Hurley Ford for a Ford Interceptor SUV as the most advantageous bid. The price for the SUV, with options calculated in \$28,267.00. Base pricing and selected options are reflected in the attached bid tabulation. Funds for this purchase are available in the Sales Tax Capital Improvement Fund.

**Cost: \$28,267.00**

**Prepared By: Stephen D Steward, Information Technology Director**

**Reviewed By: Assistant City Manager  
Legal Department**

**Approved By: Michael L. Spurgeon, City Manager**

**Attachments:        Bid Tabulation**

**Recommendation:**

Staff recommends Approval of and authorization the purchase of a SUV from Bob Hurley Ford pursuant to the Oklahoma statewide vehicle contract for the Information Technology Department