



# City of Broken Arrow

## Request for Action

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**File #: 17-2116, Version: 1**

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**Broken Arrow City Council  
Meeting of: 05-02-2017**

**To: Mayor and City Council**  
**From: Development Services Department**  
**Title:**

**Approval of Downtown Residential Overlay Study Pay Request Number 4 in the amount of \$5,700, for Phase Two, to ADG, PC through the Sales Tax Capital Improvement Program (STCI) in association with the Downtown Residential Overlay District Revitalization Study and authorize payment of \$5,700.00 using STCI funds**

**Background:**

ADG, PC is requesting partial payment of Phase Two, Downtown Residential Overlay District Study associated with the Downtown Revitalization objectives. This fourth invoice dated, April 6, 2017, is for a portion of work performed for Phase Two: Creation of Preferred Character Management Tool. Though Phase Two is 20% of the entire project, this invoice will cover up to 50% cost of Phase Two, which is \$19,000.00. The attached invoice, number 14070, is in the amount of \$5,700.00. According to the executed contract agreement, the entire contract fee for the entire study is \$95,000.00.

City Staff has reviewed this pay request and recommends approval. Payment will be provided through the Sales Tax Capital Improvement Program Funds.

**Cost: \$5,700.00 (STCI Funds)**

**Prepared By: Farhad K. Daroga, Special Projects Manager**

**Reviewed By:**  
**Finance Department**  
**Assistant City Manager - Operations**  
**Legal Department**

**Approved By: Michael L. Spurgeon, City Manager**

**Attachments: ADG, PC Invoice 14070**  
**Executed Agreement**

**Recommendation:**

Approve ADG, PC Pay Request No. 4 and authorize payment of \$5,700.00, using STCI funds.

FKD/kf