



# City of Broken Arrow

## Request for Action

---

**File #:** 17-2070, **Version:** 1

---

**Broken Arrow City Council**  
**Meeting of: 04-18-2017**

**To:** Mayor and City Council  
**From:** Development Services Department  
**Title:**

**Approval of and authorization to execute Pay Request Number 1 for Building and Accessibility Plan Review with the Institute for Building Technology and Safety (IBTS) in association with the construction of the Shops at Broken Arrow Phase 2**

**Background:**

In conjunction with the service agreement in the amount of \$9,110 for building and accessibility plan review and inspection of the 70,000 square foot Shops at Broken Arrow Phase 2, approved on November 7, 2016 by City Council, the Institute for Building Technology and Safety (IBTS) is requesting payment number 1.

City staff has reviewed the pay request and recommends approval.

**Cost:** \$2,960.00 (Professional Services, Development Services Budget)

**Prepared By:** Michael Skates, P.E., CFM, Development Services Director

**Reviewed By:** Finance Department  
Assistant City Manager - Operations  
Legal Department

**Approved By:** Michael L. Spurgeon, City Manager

**Attachments:** IBTS Invoice No. 1

**Recommendation:**

Approve Pay Request Number 1 for building and accessibility plan review of Shops at Broken Arrow Phase 2.