



# City of Broken Arrow

## Request for Action

---

**File #:** 17-1966, **Version:** 1

---

**Broken Arrow City Council**  
**Meeting of: 03-21-2017**

**To:** Mayor and City Council  
**From:** Development Services Department  
**Title:**

**Approval of and authorization to execute Downtown Residential Overlay Study Pay Request Number 2 to ADG, PC through the Sales Tax Capital Improvement Program (STCI) in association with the Downtown residential Overlay District Revitalization Study**

**Background:**

ADG, PC is requesting a partial payment for part of Phase Two, Downtown Residential Overlay District Study associated with the Downtown Revitalization objectives. This second invoice dated Feb. 8, 2017, is for Phase Two: Creation of Preferred Character Management Tool, which is about 20% of the entire project. The total cost of Phase Two is estimated to be \$ 19,000.00. The attached invoice references invoice number 13957, in the amount of \$6,650.00, which is a portion of Phase Two of the Study. According to the executed contract agreement, the entire contract fee for the study is \$95,000.

City Staff has reviewed this pay request and recommend approval. Payment will be provided through the Sales Tax Capital Improvement Program funds.

**Cost: \$ 6650.00 (STCI Funds)**

**Prepared By:** Farhad K. Daroga, Special Projects Manager

**Reviewed By:** Engineering Department  
Finance Department  
Assistant City Manager - Operations  
Legal Department

**Approved By:** Michael L. Spurgeon, City Manager

**Attachments:** ADG, PC Invoice 13957  
Executed Agreement

**Recommendation:**

Approve ADG, PC second payment request and authorize payment of \$6650.00 using STCI funds.