



City of Broken Arrow

Request for Action

File #: 17-1870, Version: 1

**Broken Arrow City Council
Meeting of: 02-21-2017**

**To: Mayor and City Council
From: Office of the City Attorney**

Title: Approval of and authorization to execute Resolution No. 987, a Resolution of the Broken Arrow City Council approving and authorizing the City's Traffic Control Committee to serve as an Advisory Committee to the City Manager on the implementation of the guidelines contained within the City's Traffic Control Manual; and approving and authorizing the appointment of a representative of the Legal Department to the City's Traffic Control Committee and appointment of the Assistant City Manager of Operations to serve as the Chairperson of the Committee

Background:

On December 3, 2013, the City Council approved the establishment of a Traffic Committee specifically tasked with the duties of providing recommendations and updating guidelines concerning traffic control devices and establishing a Traffic Control Manual, developed in accordance with the principles defined in the Manual on Uniform Traffic Control Devices (MUTCD), for use throughout the City. The Traffic Committee was established for the expressed purpose and long-term goal to develop a traffic control manual with guidelines to replace our then-current policies. This manual was intended to serve as a guide for the City's signal and sign technicians in maintaining our existing traffic control operations, as well as the development of future traffic controls. The Committee, itself, consisted of representatives from the Police, Engineering and Construction, Streets and Stormwater, Development Services and General Services Departments. In matters concerning school zones, representatives from the Broken Arrow Public Schools were included. The General Services Department Director served as the chairperson of the Committee. On September 15, 2015, the Committee completed and published for use the initial City of Broken Arrow Traffic Control Manual.

Due to the fact that planning and use of the various types of traffic control devices is a function of changing traffic patterns, traffic volumes as well as other operational impacts, which most often is a matter of engineering and physical traffic variables that needs to be applied on individual basis within the principles of traffic engineering coupled with the established guidelines depicted in the MUTCD, the Committee was originally empowered to establish, develop and make timely adjustments to the traffic control guidelines,.

Now that the original task of the Traffic Committee has been completed, Staff recommends that the Committee's duties be expanded to serve in an advisory capacity in order to implement the guidelines contained within the Traffic Control Manual and to assist the City Manager with the implementation of traffic control decisions with respect to the construction traffic as defined in Section 23 of the Code of Ordinance, as well as to provide recommendations to improve the efficiency and effectiveness of traffic operations.

Additionally, since Traffic Operations Divisions has been moved from the General Services Department to the Streets and Stormwater Department, Staff recommends that the General Services Department appointment be

replaced by with a Legal Department appointment in order to ensure that the Committee's recommendations comply with the ordinances. Furthermore, Staff recommends that the Assistant City Manager of Operations serve as the chairperson of the Committee.

Cost: \$0

Prepared By: Kenneth D. Schwab, P.E., CFM, Assistant City Manager-Operations

Reviewed By: Engineering and Construction Department
Streets and Stormwater Department
Police Department
Development Services
Legal Department

Approved By: Michael L. Spurgeon, City Manager

Attachments: Resolution No. 987

Recommendation:

Approve Resolution No. 987 and authorize its execution.