



City of Broken Arrow

Request for Action

File #: 17-1749, Version: 1

**Broken Arrow City Council
Meeting of: 02-07-2017**

To: Mayor and City Council
From: Development Services Department
Title:

Approval of and authorization to execute Downtown Overlay Study Pay Request Number 1 to ADG, PC through the Sales Tax Capital Improvement Program (STCI) in association with the Downtown Overlay District Revitalization

Background:

ADG, PC is requesting partial payment of Phase One Downtown Overlay Study associated with the Downtown Revitalization objectives. This invoice is for work done within the first phase of this project, including preliminary discussions, stakeholder meetings, Public Workshop, kick-off meetings and the engagement portion (30%) of Phase One of this project. The attached invoice references invoice number 13858, in the amount of \$28,581.70. The entire contract fee per executed agreement is \$95,000.

City Staff has reviewed this pay request and recommends approval. Payment will be provided through STCI funds, to be reimbursed from Vision 2025 sales tax account.

Cost: \$28,581.70 (STCI Funds, Reimbursement from Vision 2025)

Prepared By: Farhad K. Daroga, Special Projects Manager

Reviewed By: Engineering and Construction Department
Finance Department
Assistant City Manager - Operations
Legal Department

Approved By: Michael L. Spurgeon, City Manager

Attachments: ADG, PC Invoice 13858
Executed Agreement

Recommendation:

Approve ADG, PC request and authorize payment of \$28,581.70 using STCI funds to be reimbursed from VISION 2025