



# City of Broken Arrow

## Request for Action

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**File #:** 16-1430, **Version:** 1

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**Broken Arrow City Council**  
**Meeting of: 12-06-2016**

**To:** Mayor and City Council Members  
**From:** Development Services Department  
**Title:**

**Consideration, discussion, and possible preview of an Ordinance closing a utility easement on a part of Lot 3, Block 4, Bristol Ponds, an addition to the City of Broken Arrow, being a part of the southeast quarter (SE/4) of Section Fifteen (15), Township Eighteen (18) North, Range Fourteen (14) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma; repealing all ordinances to the contrary; and declaring an emergency**

**Background:**

Atlas Land Office, LLC is requesting closure of an unused side-yard easement on behalf of the Owner, Signature Properties. The 5-foot unused easement is located on the east side of Lot 3, Block 4 of Bristol Ponds subdivision.

City staff and private utility companies have reviewed the easement closing documents and are in agreement with the closure. Staff recommends the Council preview the ordinance and set it for adoption.

**Cost:** None

**Prepared By:** Michael W. Skates, P.E., CFM, Development Services Director

**Reviewed By:** Legal Department  
Assistant City Manager -Operations

**Approved By:** Michael L. Spurgeon, City Manager

**Attachments:** Preview Ordinance  
Utility Easement Exhibits  
Application and Sign Offs

**Recommendation:** Preview the ordinance and set for adoption