



City of Broken Arrow

Request for Action

File #: 16-1387, Version: 1

**Broken Arrow City Council
Meeting of: 12-06-2016**

**To: Mayor and City Council
From: Information Technology
Title:**

**Approval of and authorization to surplus Cisco network equipment
for trade-in credit towards the purchase of new Cisco network
equipment from Chickasaw Telecom, Inc. per State Contract**

Background:

The Information Technology Department has budgeted Sales Tax Capital Improvement (STCI) funds to purchase and begin replacing aging Cisco network switches and routers in fiscal year 2017. The equipment being replaced is categorized as EOL or “End of Life” and can no longer be covered by Cisco Smartnet maintenance. The EOL equipment consists of 6 network routers and 7 network switches. The purchase will be for 5 network routers and 8 network switches from Chickasaw Telecom per state contract. By trading in the EOL equipment the City will receive a credit of \$13,817.24 towards the purchase of new networking equipment.

Section 2-27 of the Broken Arrow Code addresses exceptions to competitive bidding. The Code provides that competitive bidding is not required for supplies, materials, equipment or contractual services when purchased at a price not exceeding a price set by the state purchasing agency or any other state agency authorized to regulate prices for things purchased by the state. This particular equipment is available through the state contract. Sufficient funds were budgeted for this expenditure in this year’s budget.

Staff recommends the City Council approve the surplus of the EOL equipment and the purchase of replacements from Chickasaw Telecom for the amount of \$52,678.42.

Cost: \$52,678.42

Prepared By: Stephen Steward, IT Director

**Reviewed By: Legal Department
Finance Department
Assistant City Manager-Administration**

Approved By: Michael L. Spurgeon, City Manager

Attachments: Cisco State Contract Price quote

Recommendation:

Approve and authorize the surplus of EOL Cisco equipment for trade-in credit towards the purchase of new network equipment from Chickasaw Telecom, INC. for \$52,678.42.