



# City of Broken Arrow

## Request for Action

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**File #: 16-1353, Version: 1**

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**Broken Arrow City Council  
Meeting of: 12-06-2016**

**To: Mayor and City Council**  
**From: Streets and Stormwater Department**  
**Title:**

**Approval of bids received and award the lowest responsible bid to Avery Dennison for a Trafficjet 1638 digital print system and laminator for the Street Division Sign Shop**

**Background:**

The Street Division requested and sought bids for a digital print system and laminator. Eight (8) vendors were solicited to bid on this equipment, and a total of two (2) bids were received. One of the two vendors meet specifications. Avery Dennison submitted a bid for a Trafficjet 1638 meeting specifications. Base pricing and warranty information are reflected in the attached bid tabulation. The bid tabulation also includes both vendors submitting bids for this equipment.

The total price for the digital print system and laminator is \$38,947.00. Funds for this purchase have been appropriated and are available in the STCI Capital Improvement Fund in the available amount of \$39,300.00. (Project No. 175331, Acct. No. 030-5300-431.70-17)

Staff recommends Council approve Avery Dennison as the lowest responsible bid.

**Cost: \$38,947.00**

**Prepared By: Steve Arant, P.E., Director of Streets and Stormwater Department**

**Reviewed By: Finance Department**  
**Assistant City Manager - Operations**  
**Legal Department**

**Approved By: Michael L. Spurgeon, City Manager**

**Attachments: Bid tabulation on bid 17.116**

**Recommendation:**

Award the lowest responsible bid to Avery Dennison for the purchase of one Trafficjet 1638 digital print system and laminator.