



City of Broken Arrow

Request for Action

File #: 16-1255, Version: 1

**Broken Arrow Municipal Authority
Meeting of: 10-18-2016**

To: Chairman and Authority Members
From: General Services Department
Title:

Approval of bids received, award of the lowest responsible bid to Vance Motors and approval of and authorization to purchase one (1) ½ ton extended cab pickup truck, pursuant to the Oklahoma statewide vehicle contract, for the General Services Department

Background:

The General Services Department has budgeted for the purchase of one (1) replacement pickup truck. Funds for this purchase are available in the Broken Arrow Municipal Authority Capital Fund in the amount of \$28,000.00.

This vehicle will be purchased under the Oklahoma Statewide Contract for Passenger Vehicles, Light Duty Trucks, number SW035. All State Departments, Boards, Commissions, Agencies and Institutions, as well as Counties, School Districts and Municipalities may purchase vehicles from this contract. Furthermore, Section 2-27 of the Broken Arrow Code addresses exceptions to the established competitive bidding process. It provides that supplies, materials, equipment or contractual services, when purchased at a price not exceeding a price set by the state purchasing agency or any other state agency authorized to regulate pricing for items purchased by the state are excepted from formal competitive bidding. Purchase from the state contract is, therefore, authorized under City Ordinance.

The bid tabulation includes all vendors submitting bids for this truck under this contract. Base pricing and selected options for the trucks are reflected in the attached bid tabulation. Staff recommends that the Authority award the lowest responsible bid to Vance Motors for a Dodge Ram 1500. Pricing under this contract is good until November 14, 2016.

Cost: \$25,462.00

Prepared By: Lee Zirk, General Services Department

Reviewed By: Finance Department
Assistant City Manager-Administration
Legal Department

Approved By: Michael L. Spurgeon, City Manager

Attachments: **Bid tabulation on SW035**

Recommendation:

Award the lowest responsible bid to Vance Motors and approve and authorize the purchase of one (1) ½ ton extended cab pickup