



# City of Broken Arrow

## Request for Action

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**File #:** 16-1240, **Version:** 2

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**Broken Arrow Economic Development Authority  
Meeting of: 10-18-2016**

**To:** Chairman and Authority Members  
**From:** Office of the City Clerk  
**Title:**

**Consideration, discussion, and possible approval to reschedule the November 15, 2016, Broken Arrow Economic Development Authority meeting from Tuesday, November 15, 2016, to Monday, November 7, 2016, due to Authority members attending the National League of Cities Annual Conference in Pittsburgh, Pennsylvania**

**Background:** The National League of Cities (NLC) will hold its 2016 Annual Conference from November 16 - 19, 2016 in Pittsburgh, Pennsylvania. The NLC Annual Conference is the largest gathering of local elected officials and staff in the country. The Conference creates opportunity for discussions and seminars covering a variety of topics from economic development to public safety, and infrastructure development to sustainable local economies and technology. Due to Authority members attending the NLC 2016 Conference, there will not be a quorum present at the November 15, 2016 meeting. Chairman Craig Thurmond requests that the November 15<sup>th</sup> meeting be cancelled and rescheduled to November 7, 2016 at the usual time of following the City Council meeting at 6:30 p.m.

**Cost:** None

**Prepared By:** Lisa Blackford, City Clerk

**Reviewed By:** Russell Gale, Assistant City Manager-Administration

**Beth Anne Wilkening-City Attorney**

**Approved By:** Michael L. Spurgeon, City Manager

**Attachments:** None

**Recommendation:** Reschedule the November 15, 2016 Broken Arrow Economic Development Authority meeting to Monday, November 7, 2016.