



City of Broken Arrow

Request for Action

File #: 16-1195, **Version:** 1

**Broken Arrow Municipal Authority
Meeting of 10-4-2016**

To: Chairman and Authority Members
From: General Services Department
Title:

Approval of and authorization to amend the Professional Services Agreement with Gershman, Brickner & Bratton, Inc., to include consultation, benchmarking and rate modeling services for the Citizens Recycling Committee

Background:

On January 19, 2016, The Broken Arrow Municipal Authority (BAMA) approved a professional services agreement with Gershman, Brickner & Bratton, Inc., Solid Waste Management Consultants (GBB) to conduct a Refuse and Recycling Survey. That survey was presented to the City Council on August 16, 2016.

As a result of the survey, the City Council approved the City Manager's recommendation to create an ad hoc citizens committee to study the options available to implement a recycling program for single family homes. The ad hoc committee is known as the Citizens Recycle Committee. The committee will consist of 10 - 15 residents who will meet and starting later this year begin to review the various options to create and implement a curbside program.

To support this committee, staff recommends extending the professional services agreement with GBB to provide support for the Citizen's Recycle Committee. GBB has provided excellent service, a quality product in the recent survey and has considerable experience in providing consulting services to committees such as ours.

Attached you will find GBB's change order of the existing agreement of the survey to include:

- Recycling Committee consultation services-\$33,000.00
- Benchmarking services for the committee-\$12,350.00 (optional at request of committee)
- Rate modeling of committee's plan-\$22,700.00 (billed on a time-and-materials basis)

The total for all three services is \$68,050.00.

Funds for cost of service and recycling analysis are budgeted for in the amount of \$200,000.00 in this year's Sanitation budget under project number 16.5115.

Staff recommends approval of the change order to the Professional Services Agreement with GBB to provide support for the Citizens Recycle Committee.

Cost: **\$33,000.00 to \$68,050.00 (Based on services requested from the committee)**

Prepared By: Lee Zirk-General Services Department

Reviewed By: Communications Department
Finance Department
Legal Department
Assistant City Manager- Administration

Approved By: Michael L. Spurgeon-City Manager

Attachments: GBB Change order dated September 21, 2016

Recommendation:

Approve the amendment to Professional Services Agreement with Gershman, Brickner & Bratton, Inc. and authorize its execution.