



City of Broken Arrow

Request for Action

File #: 16-1133, **Version:** 1

Broken Arrow City Council
Meeting of: 10-04-2016

To: Mayor and City Council
From: Information Technology Department
Title:

Approval to waive formal competitive bidding, and approval of and authorization to purchase CISCO Smartnet Maintenance Services from Chickasaw Telecom for computer network infrastructure and Voice Over Internet Protocol system functions, pursuant to the State contract

Background:

The City's computer network infrastructure and Voice Over Internet Protocol system functions through the use of CISCO equipment. This equipment is serviced through annual maintenance services offered by CISCO referred to as Smartnet. Staff proposes that the Smartnet maintenance services be renewed through Chickasaw Telecom, a provider of the service through a state contract for CISCO products.

Section 2-27 of the Broken Arrow Code addresses exceptions to competitive bidding. The Code provides that competitive bidding is not required for supplies, materials, equipment or contractual services when purchased at a price not exceeding a price set by the state purchasing agency or any other state agency authorized to regulate prices for things purchased by the state. This particular service is available through the state contract. Sufficient funds were budgeted for this expenditure in this year's budget. Staff recommends that the Council approve the purchase of CISCO Smartnet Maintenance Services from Chickasaw Telecom. This expenditure was budgeted in the 2016-17 budget.

Cost: \$52,853.51

Prepared By: Stephen Steward, Information Technology Director

Reviewed By: Legal Department
Russell M. Gale, Assistant City Manager - Administration

Approved By: Michael L. Spurgeon, City Manager

Attachments: Cisco Smartnet 2016 - 2017 Quote

Recommendation:

Approve and authorize the purchase of CISCO Smartnet Maintenance Services from Chickasaw Telecom.