



City of Broken Arrow

Request for Action

File #: 16-1012, Version: 1

**Broken Arrow City Council
Meeting of: 08-16-2016**

**To: Mayor and City Council
From: Office of the City Attorney**

Title:
Consideration, discussion, and possible preview of an Ordinance amending the Broken Arrow Code, Chapter 2, Administration, Article II, Purchases, Section 2-25. - When prior approval of Council is required; Granting the City Manager the authority to waive City fees if in the best interest of the City; repealing all Ordinances to the contrary; and declaring an emergency

Background:

In Section 2-25 of the Code of Ordinances, the City Council has authorized the City Manager to approve contracts or purchases of supplies, materials, equipment or contractual services for \$25,000 or less. The Council has also granted the City Manager the authority to adjust fees listed in the City's Manual of Fees. The Manual of Fees compiles fees and costs for development, licensing and registration of various occupations and establishments, utilities, parks and recreation facilities, Fire Department fees, including charges for Emergency Medical Services, and various copying and search charges. This amendment to Section 2-25 will grant the City Manager the authority to waive fees for \$25,000 or less if in the best interest of the City.

Cost: \$0

Prepared By: Beth Anne Wilkening, City Attorney

Reviewed By: Assistant City Manager - Administration

Approved By: Michael L. Spurgeon, City Manager

Attachments: Preview Ordinance

Recommendation:

Preview Ordinance and set for adoption at next meeting