



City of Broken Arrow

Request for Action

File #: 16-902, Version: 1

**Broken Arrow City Council
Meeting of: 08-02-2016**

**To: Mayor and City Council
From: Office of the City Attorney**

Title:
Consideration, discussion, and possible adoption of Ordinance No. 3442, an Ordinance amending Chapter 2, Administration, Article IX, Employee Rules and Regulations, Section 2-165-Department director evaluation and compensation, and specifically revising the annual evaluation date and evaluation based upon traditional leadership tenets; repealing all ordinances to the contrary; and declaring an emergency

Background:

This Ordinance makes changes to the evaluation date and criteria used to evaluate Department Directors. Revisions to the Ordinance provide that Department Directors will be evaluated on an annual basis, no later than July 31. Revisions also provide that Directors will be evaluated based upon traditional leadership tenets. Unchanged provisions involve minimum and maximum compensation, evaluation solely on the basis of performance, and step increases for Directors whose performance is consistently competent.

Staff recommends that the Council adopt Ordinance No. 3442.

Cost: Publication of the Ordinance

Prepared By: Beth Anne Wilkening, City Attorney

**Reviewed By: Assistant City Manager--Administration
Human Resources Department
Finance Department**

Approved By: Michael L. Spurgeon, City Manager

Attachments: Ordinance No. 3442

Recommendation:

Adopt Ordinance No. 3442 and approve the emergency clause.