



City of Broken Arrow

Request for Action

File #: 16-881, Version: 1

**Broken Arrow Municipal Authority
Meeting of: 08-02-2016**

**To: Chairman and Authority Members
From: Street and Stormwater Department
Title:**

Approval of and authorization to purchase three 2017 ¾ Ton Ford F-250 Crew Cab four wheel drive pickup trucks for the Street and Stormwater Department from Bob Hurley Ford pursuant to the State of Oklahoma vehicle contract 1000009355

Background:

The Streets and Stormwater Department budgeted for the purchase of three 2017 ¾ Ton Ford F-250 Crew Cab 4WD pickup trucks. Funds for this purchase are available in the BAMA Capital Outlay Fund in the amount of \$90,000.00. (Project No. 175302, Account No. 020-5305-438-70.02)

The pickup trucks will be purchased under the Oklahoma statewide Contract number 1000009355. All State Departments, Boards, Commissions, Agencies and Institutions, as well as Counties, School Districts and Municipalities may purchase vehicles from this contract. Pricing under this contract is good until 09-14-2016.

Section 2-27 of the Broken Arrow Code addresses exceptions to the established competitive bidding process. It provides that supplies, materials, equipment or contractual services when purchased at a price not exceeding a price set by the state purchasing agency or any other state agency authorized to regulate pricing for items purchased by the state are excepted from formal competitive bidding. Purchase from the state contract is, therefore, authorized under City ordinance.

Traditionally, it was the practice of the Logistics Division to seek bids for vehicles, supplies, materials, and equipment, in addition to providing the City Council with options for purchase from the State Contract. However, seeking bids when there is a product available on the State contract that meets the necessary specifications significantly extends the timeframe required to acquire the product. Additionally, it takes considerable amount of Logistic Department staff time to assimilate the relevant information from the various Departments, prepare the specifications and complete the bidding process.

Base pricing and selected options for the pickup trucks are reflected in the attached bid tabulation. The bid tabulation also includes all vendors submitting bids for this machinery under the State Contract. The Streets and Stormwater Department has identified the 2017 ¾ Ton Ford F-250 Crew Cab 4WD from Bob Hurley Ford as the vehicle best suited for their needs and, therefore, recommends its purchase from the State of Oklahoma

contract.

Cost: \$87,831.00

Prepared By: Steve Arant, Streets and Stormwater Department

Reviewed By: Streets and Stormwater
Finance Department
Assistant City Manager
Legal Department

Approved By: Michael L. Spurgeon City Manager

Attachments: Bid tabulation SW035 on state contract number 1000009355

Recommendation:

Approve the purchase of three 2017 $\frac{3}{4}$ Ton Ford F-250 Crew Cab 4WD pickup trucks with options for the Streets and Stormwater Department from Bob Hurley Ford pursuant to the State of Oklahoma vehicle contract 1000009355.