



# City of Broken Arrow

## Request for Action

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**File #: 16-765, Version: 1**

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**Broken Arrow City Council  
Meeting of: 08-02-2016**

**To: Mayor and City Council**  
**From: Parks and Recreation Department**  
**Title: Approval of and authorization to execute a Use Agreement between the City of Broken Arrow and the Broken Arrow Historical Society**

### **Background:**

The attached Use Agreement permits the Broken Arrow Historical Society to use the Museum Broken Arrow. The Agreement from previous years remains the same except for the following revisions:

- The revised name of the History Museum has been changed to Museum Broken Arrow
- The City agrees to pay for the electrical and natural gas costs of the premises during the full term of this agreement, not to exceed \$20,400.00 per calendar year.
- In the event that only low-point beer will be served, County and/or City permits must be obtained.
- The Broken Arrow Genealogical Society shall be allowed to maintain their records in the space they currently occupy or in an equivalent space in the Museum Broken Arrow. A separate Use Agreement for the Broken Arrow Genealogical Society has been prepared.
- Term - Dates changed to reflect expiration date of Use Agreement to be June 30, 2017.
- Licensee acknowledges that access to mechanical rooms and the equipment therein is restricted to qualified City personnel and approved contractors. These areas are to remain locked and free from obstruction.
- City shall provide a commercial dumpster.

This Use Agreement shall commence upon execution and end on June 30, 2017.

**Cost: Not to exceed \$20,400.00 per calendar year**  
**Prepared By: Scott Esmond, Director of Parks and Recreation**  
**Reviewed By: Finance Department**  
**General Services**  
**Assistant City Manager**  
**Legal Department**

**Approved By: Michael L. Spurgeon, City Manager**

**Attachments:**        **Broken Arrow Historical Society Signed Use Agreement 2016-2017**

**Recommendation:**

Approve the Broken Arrow Historical Society 2016-2017 Use Agreement and authorize its execution.

SJE/lah