



# City of Broken Arrow

## Legislation Details (With Text)

**File #:** 19-834 **Name:**

**Type:** General Business **Status:** Agenda Ready

**File created:** 6/27/2019 **In control:** Board of Adjustment

**On agenda:** 7/8/2019 **Final action:**

**Title:** Training regarding meeting procedures, authority, roles and responsibilities of Board of Adjustment members, and applicable history, law and procedures

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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### Broken Arrow Board of Adjustment 07-08-2019

**To:** Chairman and Board Members  
**From:** Development Services Department  
**Title:** Training regarding meeting procedures, authority, roles and responsibilities of Board of Adjustment members, and applicable history, law and procedures

Staff has prepared a training session for Board of Adjustment members. This will be a Power Point presentation that describes the role and responsibility of the Board of Adjustment and will cover the following topics:

- Zoning History
- Legal Basis in Oklahoma
- Appointment
- Powers
- Process
- Application
- Notice Requirements
- Ex Parte Communication
- Public Hearing Process
- Criteria to Approve a variance
- Comprehensive Plan
- Zoning Ordinance Contents

- Zoning Maps

This training session is for information only, no action is required.

**Reviewed and approved by: Larry Curtis**