



City of Broken Arrow

Legislation Details (With Text)

File #:	17-2177	Name:	
Type:	Presentations	Status:	Agenda Ready
File created:	5/2/2017	In control:	Broken Arrow City Council
On agenda:	5/16/2017	Final action:	
Title:	Presentation and discussion of agendas for public meetings, including the process used by City Administration to prepare the City Council, Broken Arrow Municipal Authority, and Broken Arrow Economic Development Authority agendas, how the process works, transparency, and an explanation of the processes for review and approval		
Sponsors:	Broken Arrow City Council		
Indexes:			
Code sections:			
Attachments:	1. Agenda Reading Guide YouTube Video, 2. Agenda Preparation Guide 2017		

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Broken Arrow City Council Meeting of: 05-16-2017

To: Mayor and City Council
From: Office of the City Manager

Title:
Presentation and discussion of agendas for public meetings, including the process used by City Administration to prepare the City Council, Broken Arrow Municipal Authority, and Broken Arrow Economic Development Authority agendas, how the process works, transparency, and an explanation of the processes for review and approval

Background:

The City Manager will present a video prepared by the Communications Division. He will then lead a discussion on how the City Council, Broken Arrow Municipal Authority, and Broken Arrow Economic Development Authority agenda process works and the process used by the City Administration to prepare it. Staff will be prepared answer any questions posed by the City Council.

Cost: None

Prepared By: Jennifer Hooks, Executive Assistant

Reviewed By: Legal

Approved By: Michael L. Spurgeon, City Manager

Attachments: "Agenda Reading Guide" YouTube Video

(5 minutes 47 seconds in length)

Recommendation: Review video and comment on agenda development process.
No action necessary.