



# City of Broken Arrow

## Request for Action

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**File #:** 17-2494, **Version:** 1

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**Broken Arrow City Council**  
**Meeting of: 08-01-17**

**To:** Mayor and City Council  
**From:** Finance Department  
**Title:**

Approval of and authorization to execute an Amended Engagement Letter with Arledge & Associates, P.C. to conduct the Fiscal Year 2017 Audit superseding the Engagement Letter dated May 25, 2017

**Background:**

At the June 15, 2017 City Council meeting the City Council approved and authorized the execution of an engagement of Arledge & Associates, P.C. to conduct the Fiscal Year (FY) 2017 Audit. At the July 18, 2017 meeting the City Council then approved and authorized the execution of an engagement of Crawford & Associates, P.C. to prepare the FY 2017 Annual Financial Statements. As a result of the engagement of Crawford & Associates, P.C. the staff inquired of Arledge & Associates, P.C. if the preparation of the FY2017 Annual Financial Statements by Crawford & Associates, P.C. changed the scope and pricing of the current FY 2017 Audit engagement. Arledge & Associates agreed that there was a change in scope and the attached Amended Letter of Engagement reflects a decrease in pricing of \$15,000. Staff recommends that the Council approve and authorize the Amended Letter of Engagement with the firm of Arledge & Associates P.C. to conduct the Fiscal Year 2017 audit at a not-to-exceed fee of \$56,760. Funds are budgeted in the respective General Fund and BAMA Finance Departments operating budgets.

**Cost:** \$56,760  
**Prepared By:** Tom Cook Jr., Acting Finance Director  
**Reviewed By:** Legal Department  
Russell M. Gale, Assistant City Manager Administration

**Approved By:** Michael L. Spurgeon, City Manager

**Attachments:** Amended Fiscal Year 2017 Single Audit Engagement Letter

**Recommendation:**

Approve and authorize execution of the Amended Engagement Letter with Arledge & Associates, P.C. to conduct the Fiscal Year 2017 Audit.