



# City of Broken Arrow

## Request for Action

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**File #: 17-2297, Version: 1**

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**Broken Arrow City Council  
Meeting of: 06-15-17**

**To: Mayor and City Council**  
**From: Finance Department**  
**Title:**

Approval of and authorization to execute Engagement Letters with Arledge & Associates, P.C. to conduct the Fiscal Year 2017 Audit and State Auditor and Inspector's Report

**Background:**

The City of Broken Arrow requested proposals from qualified Certified Public Accounting firms to perform the annual audit for the Fiscal Year ending June 30, 2012. These services included the Fiscal Year 2012 audit and related Single Audit pertaining to expenditures and compliance with Federal Awards and the compilation of the State Auditor and Inspector's report. Based on the proposals received, City staff recommended and the City Council approved the firm of Arledge and Associates P.C. to conduct the Fiscal Year 2012 audit. It was anticipated that the firm selected be retained, subject to satisfactory performance, to perform the audit in subsequent years. Staff recommends that the Council approve the firm of Arledge & Associates P.C. to conduct the Fiscal Year 2017 audit at a not-to-exceed fee of \$71,760. This will be the sixth year of performing the City's audit. The fee for the Fiscal Year 2016 audit was \$69,000. Staff anticipates that the audit will be completed for presentation to the Council in December 2016 or January 2017. Funds are budgeted for \$36,000 each in the respective General Fund and BAMA Finance Departments operating budgets.

**Cost: \$71,760.00**  
**Prepared By: Thomas L. Caldwell, Finance Director**  
**Reviewed By: Legal Department**  
**Assistant City Manager - Administration**

**Approved By: Michael L. Spurgeon, City Manager**

**Attachments: Fiscal Year 2017 Single Audit Engagement Letter**  
**Fiscal Year 2017 Compilation Engagement Letter**

**Recommendation:**

Approval of and Authorization to Execute Engagement Letters with Arledge & Associates, P.C. to conduct the Fiscal Year 2017 Audit and State Auditor and

Inspector's Report.