



# City of Broken Arrow

## Request for Action

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**File #:** 17-2240, **Version:** 1

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**Broken Arrow City Council**  
**Meeting of: 06-05-2017**

**To:** Mayor and City Council  
**From:** Development Services Department  
**Title:**

**Approval of Downtown Residential Overlay Study Pay Request Number 5 in the amount of \$1,900.00, for Phase Two, to ADG, PC through the Sales Tax Capital Improvement Program (STCI) in association with the Downtown Residential Overlay District Revitalization Study and authorize payment of \$1,900.00 using STCI funds**

**Background:**

ADG, PC is requesting partial payment of Phase Two, Downtown Residential Overlay District Study associated with the Downtown Revitalization objectives. This fifth invoice dated, May 8, 2017, is for a portion of work performed for Phase Two: Creation of Preferred Character Management Tool. Though Phase Two is 20% of the entire project, this invoice will cover up to 20% cost of Phase Two, which is \$19,000.00. The attached invoice, number 14138, is in the amount of \$1,900.00. According to the executed contract agreement, the entire contract fee for the entire study is \$95,000.00.

City Staff has reviewed this pay request and recommends approval. Payment will be provided through the Sales Tax Capital Improvement Program Funds.

**Cost: \$1,900.00 (STCI Funds)**

**Prepared By:** Farhad K. Daroga, Special Projects Manager

**Reviewed By:** Finance Department  
Assistant City Manager - Operations  
Legal Department

**Approved By:** Michael L. Spurgeon, City Manager  
**Attachments:** ADG, PC Invoice 14138  
Executed Agreement

**Recommendation:**

Approve ADG, PC Pay Request No. 5 and authorize payment of \$1,900.00, using STCI funds.

FKD/kf