



City of Broken Arrow

Request for Action

File #: 17-2153, **Version:** 1

Broken Arrow City Council
Meeting of: 03-01-2011

To: **Mayor and City Council**
From: **Information Technology Department**
Title:

Review of quote received, and award to Ford Audio-Video for the purchase of an Video and Audio System for the City Main Conference Room and Execute System Installation Agreement

Background:

The city of Broken Arrow solicited three quotes for the purchase of a video and audio system to replace the ageing system in the city hall main conference room. The proposed system will provide a state of the art video and audio system for city staff.

Some of the features this system will provide are large projection display for the staff and an updated audio system.

Quotes were sent to three vendors, Ford Audio-Video, Cory's AV and SKC as required by Oklahoma State Purchasing Contract #ITSW1021. Cory's AV and SKC elected not to quote the project making Ford Audio-Video's quote the only quote received.

Section 2-27 of the Broken Arrow Code allows the purchase of supplies, materials, equipment and contractual services from other units of government at a price deemed below that obtainable from private dealers without the need for formal competitive bidding. The proposed purchase from Oklahoma State Wide Contract ITSW1021 meets the criteria established by the Ordinance. Funding for this purchase is available through Sales Tax Capital Funds

Cost: **\$35,984.00**

Prepared By: **Jannette McCormick, Acting Human Resource Director**

Reviewed By: **Legal Department**
Finance Department

Approved By: **Michael L. Spurgeon, City Manager**

Attachments: **Ford Audio Video Proposal**

Recommendation:

Staff recommends to award the quote to Ford Audio-Video for the purchase of an Audio Reinforcement System for the City Hall Main Conference room and Execute the System Installation Agreement