



City of Broken Arrow

Request for Action

File #: 17-2065, Version: 1

**Broken Arrow City Council
Meeting of: 05-02-2017**

**To: Mayor and City Council
From: Office of the City Manager**

Title: Approval of and authorization to execute a Service Agreement and Addendum with GovernmentJobs.com, Inc., d/b/a NeoGov, to provide human resources software

Background:

Since 2014, the City has utilized the GovernmentJobs.com, Inc. doing business as NeoGov, human resources software for our recruitment process. This online application and applicant tracking software has been instrumental in successful recruitment efforts citywide.

For this reason, we are expanding the services provided by NeoGov to include their Onboard and Perform products. Onboard streamlines and automates the new hire process by providing online forms and a new hire self-service portal that will enhance the City's communication efforts. Perform is a full-featured employee performance management system that will provide tools to supervisors to provide frequent, meaningful feedback to employees on performance expectations and goals.

NeoGov is the leader in on-demand human resources software for the public sector. NeoGov's mission is to improve the services public sector agencies deliver to society by improving the way agencies attract, hire, and retain the most qualified workforce. By expanding the services offered by NeoGov, the City's entire hiring, onboarding, and performance evaluation process will be automated, resulting in more efficient and effective processes.

The funds for this item are budgeted in the Fiscal Year 2016-17 Human Resources Department budget.

Cost: \$28,362.00 annual cost; \$10,000.00 one-time setup/training cost

Prepared By: Jannette McCormick, Human Resources Director

**Reviewed By: Finance Department
Assistant City Manager - Administration
Legal Department**

Approved By: Michael L. Spurgeon, City Manager

Attachments: GovernmentJobs.com, Inc. Agreement and Addendum

Recommendation:

To approve and authorize execution of the Service Agreement and Addendum with GovernmentJobs.com, Inc to provide human resources software.