



City of Broken Arrow

Legislation Details (With Text)

File #: 17-2258 **Name:**
Type: Consent Item **Status:** Passed
File created: 5/25/2017 **In control:** Broken Arrow City Council
On agenda: 6/5/2017 **Final action:** 6/5/2017

Title: Information regarding quotes obtained by the General Services Department for delivery and supply of immediate need aftermarket automotive parts

Sponsors:

Indexes:

Code sections:

Attachments: 1. Quote Immediate need aftermarket automotive parts 2017

Date	Ver.	Action By	Action	Result
6/5/2017	1	Broken Arrow City Council	approved	Pass

Broken Arrow City Council
Meeting of: 06-5-2017

To: Mayor and City Council
From: General Services Department
Title:

Information regarding quotes obtained by the General Services Department for delivery and supply of immediate need aftermarket automotive parts

Background:

In an effort to improve service while decreasing costs, the General Services Department has solicited quotes from aftermarket automotive parts dealers for supply and delivery of immediate need automotive parts and supplies such as brake pads, bulbs, filters and other non-original equipment manufactured parts. Although the Purchasing Warehouse does stock high use items in bulk for the Fleet Division, utilizing local part dealer/warehouses to supply non-stock parts and supplies of all types is necessary to keep the City's fleet repaired in a reasonable time.

Quotes were solicited from auto parts suppliers that provide delivery to commercial accounts and also from the state contract awards for the same. These quotes do not replace the normal quoting process for purchases over \$2,500.00 nor does it lock the City into using the selected supplier. In the event the City feels a part price is too high, or that is not readily available, the City may purchase that item from other suppliers.

Quoting these services helps to ensure that the City is getting auto parts, supplies and delivery at the best price. The local quote from NAPA Auto Parts provided the lowest pricing based on a sample of frequently used parts and supplies. They have provided good service to the City in the past, offer unlimited delivery service and no contract or agreement is required

The quotes are good for fiscal year 2018. These services will be quoted again in May/June 2018.

Cost: Not Applicable
Prepared By: Lee Zirk, General Services Director
Reviewed By: Finance Department
Assistant City Manager - Administration
Legal Department

Approved By: Michael Spurgeon, City Manager

Attachments: Quote Tabulation for immediate need auto parts and supplies

Recommendation: Information item only, no action required