



City of Broken Arrow

Legislation Details (With Text)

File #: 17-2296 **Name:**
Type: Consent Item **Status:** Passed
File created: 6/6/2017 **In control:** Broken Arrow City Council
On agenda: 6/15/2017 **Final action:** 6/15/2017
Title: Award the most advantageous bid to SourceOne Management Services, Inc. for grounds maintenance at the Public Safety Complex, Broken Arrow Training Center, and Animal Shelter and authorization to execute an agreement with SourceOne Management Inc.

Sponsors:

Indexes:

Code sections:

Attachments: 1. FY18 Police Grounds Maintenance

Date	Ver.	Action By	Action	Result
6/15/2017	1	Broken Arrow City Council	approved	Pass

Broken Arrow City Council
Meeting of: 06-15-2017

To: Mayor and City Council
From: Office of City Manager
Title:

Award the most advantageous bid to SourceOne Management Services, Inc. for grounds maintenance at the Public Safety Complex, Broken Arrow Training Center, and Animal Shelter and authorization to execute an agreement with SourceOne Management Inc.

Background:

The Police Department requested and sought proposals for annual grounds maintenance for the Public Safety Complex, Broken Arrow Training Center, and Animal Shelter. The proposal also included a request for the option of weed control and fertilizer service for the Public Safety Complex. Twenty vendors were solicited for a request for proposal, a total of five proposals were received. Source One submitted the lowest bid proposal at \$536.00 per mowing cycle. It is expected that approximately 33 cycles of mowing, beginning July 1, 2017 through June 30, 2018, with the seven day cycles beginning on Monday and ending on Sunday, will be required during the term of this agreement. Source One submitted a proposal for weed control and fertilizer service at the Public Safety Complex with the annual cost of \$1,086.75.

Staff has reviewed the proposals and recommends awarding the grounds maintenance contract to Source One, including the weed control and fertilizer services for the Public Safety Complex. Funds have been appropriated and are available in the Police Sales Tax Fund in the amount of \$20,000.

Cost: **\$ 18,774.75**

Prepared By: David N. Boggs, Chief of Police

Reviewed By: Police Department
Finance Department
Legal Department
Assistant City Manager - Administration

Approved By: Michael Spurgeon, City Manager

Attachments: Bid Tabulation RFP 17.173
SourceOne Management Inc. Agreement

Recommendation: Award the most advantageous bid to SourceOne Management Inc. for grounds maintenance and authorize execution of the agreement with SourceOne.