City of Broken Arrow

Minutes
Broken Arrow Municipal Authority

City Hall
220 S 1st Street
Broken Arrow OK
74012

Chairperson Craig Thurmond
Vice Chair Scott Eudey
Trustee Johnnie Parks
Trustee Debra Wimpee
Trustee Christi Gillespie

Tuesday, September 3, 2019 **Council Chambers**

1. Call to Order

Vice Chair Eudey called the meeting to order at approximately 7:33 p.m.

2. Roll Call

Present: 4 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey
Absent: 1 - Craig Thurmond

3. Consideration of Consent Agenda

A. 19-41 **Approval of the Broken Arrow Municipal Authority Meeting Minutes of August 20, 2019**

B. 19-1029 **Approval of and authorization to execute Budget Amendment Number 2 for Fiscal Year 2020**

C. 19-1117 **Approval of and authorization to execute recommendation to the Regional Metropolitan Utility Authority (RMUA) regarding RMUA's contract with Tetra Tech, Inc. regarding Amendment 6 for Professional Engineering Services for Haikey Creek Lift Station Improvements and payment by Broken Arrow Municipal Authority (BAMA) in accordance with BAMA's participation in RMUA**

D. 19-900 **Approval of and authorization to execute recommendation to the Regional Metropolitan Utility Authority (RMUA) regarding RMUA's contract with CH2M Hill Engineers, Inc. regarding Amendment No. 1 for Professional Engineering Services for Haikey Creek Activated Sludge Management Rehabilitation and payment by Broken Arrow Municipal Authority (BAMA) in accordance with BAMA's participation in RMUA**

E. 19-1103 **Approval of and authorization to execute a Professional Services Agreement with Oklahoma Municipal Management Services (OMMS) to provide the City of Broken Arrow with an Interim Director of Engineering and Construction**

F. 19-1100 **Approval of and authorization to execute Change Order CO1 to KBC Construction, Inc. for construction contract S.1504; Bar Screens at Five Sewer Lift Stations**

G. 19-1064 **Approval of and authorization to purchase one (1) ½ ton extended cab pickup truck from John Vance Motors, pursuant to the Oklahoma Statewide Vehicle Contract, for the Utilities Department**

H. 19-1069 **Award the most advantageous bid to Dickson Equipment Company for the purchase of three refuse packer bodies for the Sanitation Division of the General Services Department**

I. 19-1068 **Award the most advantageous bid to Premier Truck Group for the purchase of three refuse truck cab and chassis for the Sanitation Division of the General Services Department**

J. 18-1457 **Approval of the Broken Arrow Municipal Authority Claims List for September 03, 2019**

4. **Consideration of Items Removed from Consent Agenda**
5. **Public Hearings, Appeals, Presentations, Recognitions, Awards**

Vice Chair Eudey stated Item H and Item I needed to be removed from the Consent Agenda. He asked if there were any other items to be removed from the Consent Agenda. There were none.

MOTION: A motion was made by Christi Gillespie, seconded by Debra Wimpee.
Move to approve the Consent Agenda minus Item H and Item I
The motion carried by the following vote:

Aye: 4 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey

4. Consideration of Items Removed from Consent Agenda

Vice Chair Eudey called for a motion.

MOTION: A motion was made by Johnnie Parks, seconded by Debra Wimpee.
Move to table Consent Agenda Items H and I
The motion carried by the following vote:

Aye: 4 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey

5. Public Hearings, Appeals, Presentations, Recognitions, Awards

A. 19-973 Presentation and acknowledgement of Financial Statements for the 4th quarter of Fiscal Year 2019 for the Broken Arrow Municipal Authority

Director of Finance Cindy Arnold reported BAMA's total revenue was budgeted at approximately $49 million dollars; however, only $48.6 million dollars had been collected. She stated $35 million dollars had been budgeted for expenditures, and actual spend was $32 million dollars. She reported she did not include OWRB (Oklahoma Water Resource Board) loan projects, as these projects were funded 100% by the OWRB. She stated Capital (pay as you go) was budgeted at $3.8 million dollars, but actual spend was $5.2 million dollars which could include roll overs from the previous year. She stated debt service was $10 million dollars budgeted and actual, while net income was budgeted at a negative $1.3 million dollars, but actually finished at a positive $726,000 dollars. She reviewed the revenues: water revenues were approximately $1 million dollars short while sewer sanitation and stormwater all came in less than expected. She explained the City was in the third year of the rate study and it was difficult to estimate how much water residents would use annually. She reported BAMA was able to have a net income due to expenditures (wages/benefits and other services) being less than budgeted. She stated there were eighteen loans with OWRB, with a total outstanding debt of $171 million dollars. She reported $17.3 million dollars in funded projects were completed and the majority of the roll overs in the budget amendment were from OWRB. She reviewed the customer base of Life Ride (29,056 customers) and Stormwater (38,121 customers). She reported there was a 400,000 gallon decrease in water usage from 2017-2018 to 2018-2019, which was why water revenues were down.

MOTION: A motion was made by Johnnie Parks, seconded by Debra Wimpee.
Move to acknowledge the Financial Report for the period ending June 30, 2019
The motion carried by the following vote:

Aye: 4 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey

6. General Authority Business

A. 19-1087 Consideration, discussion and possible award of the lowest responsible bid to Crossland Heavy Contractors, Inc. for the Base Bid and Additive Alternate Numbers 2 through 16 and approve and authorize execution of a construction contract for the Lynn Lane

Wastewater Treatment Plant (WWTP) Secondary Clarifier Rehabilitation (Project No. 165422)

Engineering Division Manager Roger Hughes reported this Item was to award a Construction Contract to Crossland Heavy for secondary clarifier rehabilitation and a non potable water system. He explained clarifier rehabilitation was a stage in the treatment of wastewater which separated the sludge from the clean water before it went through the disinfection process. He explained currently the plant used drinking water for various treatment processes; however, this was not necessary and a non potable water system would enable use of effluent water for various treatment processes which would save money.

MOTION: A motion was made by Johnnie Parks, seconded by Debra Wimpee.
Move to award the lowest responsible bid to Crossland Heavy Contractors, Inc. for the Base Bid and Additive Alternate Numbers 2 through 16 and approve and authorize execution of a construction contract for the Lynn Lane Wastewater Treatment Plant (WWTP) Secondary Clarifier Rehabilitation (Project No. 165422)
The motion carried by the following vote:

Aye: 4 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey

7. Remarks and Updates by City Manager and Staff

City Manager Michael Spurgeon reported two members of the Broken Arrow Fire Department were serving on Oklahoma Task Force 1: Justin Williams and Jill Beckman, who were stationed outside of Orlando ready to be deployed as necessary.

8. Executive Session

There was no Executive Session.

9. Adjournment

The meeting adjourned at approximately 7:42 p.m.

MOTION: A motion was made by Debra Wimpee, seconded by Christi Gillespie.
Move to adjourn
The motion carried by the following vote:

Aye: 4 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey

Vice-Chairman

Secretary

BROKEN ARROW MUNICIPAL AUTHORITY CORPORATE SEAL OKLAHOMA