



City of Broken Arrow

Minutes Board of Adjustment

City Hall
220 S 1st Street
Broken Arrow OK
74012

Chairman Stanley Evetts
Vice Chairman Steve Knight
Board Member Randy Cherry
Board Member Harold Tohlen

Thursday, November 13, 2018

Time 5:00 p.m.

Council Chambers

1. Call to Order

Vice Chairperson Steve Knight called the meeting to order at approximately 5:00 p.m.

2. Roll Call

Present: 3 - Randy Cherry, Harold Tohlen, Steve Knight

Absent: 1 - Stanley Evetts

3. Consideration of Consent Agenda

There was no Consent Agenda.

4. Public Hearings

There were no Public Hearings.

5. General Board Business

A. 18-1299 Consideration and possible approval of 2019 Board of Adjustment meeting schedule

Plan Development Manager Larry Curtis reported this Item was in regard to the Board of Adjustment Meeting dates for 2019 which were standard once a month meetings at 5:00 p.m. in Council Chambers. Board Member Harold Tohlen asked if the meetings would continue to be held the second Monday of each month. Mr. Curtis responded in the affirmative. Board Member Randy Cherry noted the exception was November 12, 2019 meeting which fell on a Tuesday. Mr. Curtis concurred.

MOTION: A motion was made by Randy Cherry, seconded by Harold Tohlen.

Move to approve the 2019 Board of Adjustment Meeting schedule

The motion carried by the following vote:

Aye: 3 - Randy Cherry, Harold Tohlen, Steve Knight

B. 18-1302 Election of Board of Adjustment Members for 2018-2019

Mr. Larry Curtis stated this Item purported the election of the Board of Adjustment Members. He asked the Board to appoint a Chairman and Vice Chairman for 2018-2019. Board Member Cherry nominated Mr. Stan Evetts for Chairman and Mr. Steve Knights for Vice Chairman.

MOTION: A motion was made by Harold Tohlen, seconded by Randy Cherry.

Move to elect Mr. Stan Evetts for Chairman and Mr. Steve Knights for Vice Chairman for 2018-2019

The motion carried by the following vote:

Aye: 3 - Randy Cherry, Harold Tohlen, Steve Knight

6. Remarks, Inquiries and/or Comments by the Board and/or Staff (No Action)

Assistant City Attorney Lesli Meyers stated she had distributed an information packet to the Board of Adjustment at the request of City Attorney Trevor Dennis. She asked the Board to please call her with any questions regarding the information packet.

Mr. Curtis stated the American Planning Association would be holding the Quad State Conference in Tulsa in 2019 which was a combination of Missouri, Kansas, Oklahoma and Arkansas. He stated as a part of the Broken Arrow Training Program the Board of Adjustment Members would be asked to consider attending the Conference in late September 2019. He stated a technology training session and Board of Adjustment refreshment course was planned for late spring 2019 as well.

10. Adjournment

The meeting adjourned at approximately 5:06 p.m.

MOTION: A motion was made by Harold Tohlen, seconded by Randy Cherry.

Move to adjourn

The motion carried by the following vote:

Aye: 3 - Randy Cherry, Harold Tohlen, Steve Knight

Mayor

City Clerk