



**City of Broken Arrow**  
**Minutes**  
**Broken Arrow Municipal Authority**

City Hall  
220 S 1st Street  
Broken Arrow OK  
74012

*Chairperson Craig Thurmond*  
*Vice Chair Scott Eudey*  
*Trustee Johnnie Parks*  
*Trustee Debra Wimpee*  
*Trustee Christi Gillespie*

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**Tuesday, May 5, 2020**

**Council Chambers**

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**1. Call to Order**

Chairperson Craig Thurmond called the meeting to order at approximately 8:23 p.m.

**2. Roll Call**

**Present: 5 -** Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

**3. Consideration of Consent Agenda**

- A. 20-33 Approval of the Broken Arrow Municipal Authority Meeting Minutes of April 21, 2020**
- B. 20-458 Ratification of the Claims List Check Register dated April 29, 2020**

Chairperson Thurmond asked if there were any items to be removed from the Consent Agenda. There were none.

MOTION: A motion was made by Scott Eudey, seconded by Debra Wimpee.

**Move to approve the Consent Agenda**

The motion carried by the following vote:

**Aye: 5 -** Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

**4. Consideration of Items Removed from Consent Agenda**

No Items were removed from the Consent Agenda; no action was taken or required.

**5. Public Hearings, Appeals, Presentations, Recognitions, Awards**

There were no Public Hearings, Appeals, Presentations, Recognitions, or Awards.

**6. General Authority Business**

- A. 20-460 Consideration, discussion and possible award the most advantageous bid proposal to Cascade Engineering Company for the purchase, assembly and distribution of refuse and recycling carts for the new curbside refuse and recycling collection system**  
General Services Director Lee Zirk reported in March 2020, BAMA approved the overall curbside refuse and recycling Operational Plan. He stated since that time, in preparation for plan implementation, Staff worked to secure rerouting services, automatic side loading trucks, tipper to be added to the existing refuse trucks and a Recycling Outreach Coordinator. He stated now it was time to secure the refuse and recycling carts to coincide with the start of the program. He stated the procurement included a quantity of carts based upon the projected number of households in 2022, plus 1,000 extra carts. He stated after delivery, Broken Arrow expected to have enough carts on hand for future customers, additional cart requests, replacements, and losses. He stated six vendors submitted proposals

for the carts, as well as assembly, delivery, and a proposed communication and selection strategy to inform customers of the cart and recycling service options. He noted GBB (the refuse and recycling consultant) reviewed and evaluated the proposals and was available to answer questions today. He reported the proposal from Cascade, IPL, and Otto met all required specifications. He noted in price alone, of the qualified proposals, IPL was the lowest being slightly lower than Cascade by \$33,820 dollars; Otto was \$185,033 dollars higher than Cascade and \$218,854 dollars higher than IPL. He reported Cascade had by far the best proposal for outreach; Cascade had a detailed and innovative plan, described creating unique web sites; a phone number; mail-back; and SMS messaging for customers to respond. He noted IPL and Otto provided very little detail and relied on one mailing with an undefined mail-back or phone call system for responses; IPL recommended a completely different approach (swap-out instead of pre-ordering) but still did not provide a detailed description of their recommended alternative. He reported Staff and GBB recommended BAMA award the bid proposal to Cascade Engineering Company for the purchase, assembly and distribution of refuse and recycling carts for the Sanitation Division's new curbside refuse and recycling program.

MOTION: A motion was made by Christi Gillespie, seconded by Johnnie Parks.

**Move to award the most advantageous bid proposal to Cascade Engineering Company for the purchase, assembly and distribution of refuse and recycling carts for the new curbside refuse and recycling collection system**

The motion carried by the following vote:

**Aye: 5 -** Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

#### **7. Remarks and Updates by City Manager and Staff**

There were no remarks or updates by City Manager or Staff.

#### **8. Executive Session**

There was no Executive Session.

#### **9. Adjournment**

The meeting adjourned at approximately 8:28 p.m.

MOTION: A motion was made by Debra Wimpee, seconded by Christi Gillespie.

**Move to adjourn**

The motion carried by the following vote:

**Aye: 5 -** Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

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Chairperson

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Secretary