



**City of Broken Arrow**  
**Minutes**  
**Broken Arrow Municipal Authority**

City Hall  
220 S 1st Street  
Broken Arrow OK  
74012

*Chairperson Craig Thurmond*  
*Vice Chair Scott Eudey*  
*Trustee Johnnie Parks*  
*Trustee Debra Wimpee*  
*Trustee Christi Gillespie*

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**Tuesday, December 17, 2019**

**Council Chambers**

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**1. Call to Order**

Chairperson Craig Thurmond called the meeting to order at approximately 6:50 p.m.

**2. Roll Call**

**Present: 5 -** Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

**3. Consideration of Consent Agenda**

- A. 19-48** Approval of the Broken Arrow Municipal Authority Meeting Minutes of December 3, 2019
- B. 19-1503** Approval of and authorization to execute a First Amended Economic Development Agreement between the Broken Arrow Economic Development Authority, an Oklahoma Public Trust (together with its successors and assigns, "BAEDA" and the Broken Arrow Municipal Authority (together with its successors and assigns, "BAMA"), collectively the "City", and DHTC Development, LLC ("DHTC"), for an affordable senior housing project to be located near 37th and Kenosha Street in Broken Arrow
- C. 19-1477** Approval of and authorization to execute the "First Amendment to Disposal Agreement" between Broken Arrow Municipal Authority (BAMA) and Waste Management of Oklahoma (WMO) for the addition of services; collection, transportation, and disposal of Lynn Lane Wastewater Treatment Plant screenings, sand, and grit
- D. 19-1517** Approval of and authorization to extend the current term of the Paymentus contract to July 22, 2023, subject to annual appropriations to include the online customer facing
- E. 19-1495** Award the most advantageous bid to Reliability Point Option No 1 for the purchase of one (1) Truck Mounted High-Pressure Sewer Cleaner and accessories to be used by the Utilities Department for the cleaning and unclogging of sewer main lines
- F. 18-1478** Ratification of the Claims List Check Register dated December 10, 2019

Chairperson Thurmond asked if there were any items to be removed from the Consent Agenda. There were none.

MOTION: A motion was made by Scott Eudey, seconded by Christi Gillespie.

**Move to approve the Consent Agenda**

The motion carried by the following vote:

**Aye: 5 -** Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

**4. Consideration of Items Removed from Consent Agenda**

No Items were removed from the Consent Agenda; no action was taken or required.

## 5. Public Hearings, Appeals, Presentations, Recognitions, Awards

There were no Public Hearings, Appeals, Presentations, Recognitions or Awards

## 6. General Authority Business

### A. 19-1500 **Consideration, discussion, and possible approval of and authorization to execute a third Professional Services Agreement with Gershman, Brickner & Bratton, Inc., (GBB Solid Waste Management Consultants) for services related to implementing city-wide cart based refuse and recycling service**

General Services Director Lee Zirk reported on November 5, 2019 the Authority adopted the recommendation of the Citizens Recycling Committee with amendments proposed by the City Manager and directed Staff to proceed with implementation. He stated significant planning was required prior to implementation of the new system. He noted as GBB had been engaged since the inception of the project, performed well as the consultant and was very familiar with Broken Arrow services and the expectations of BAMA, Staff believed GBB was well suited to continue on as a consultant in assisting and guiding Staff in implementing the new refuse and recycling system. He stated the scope of GBB's services in the new agreement included: 1) Program and planning support for switching to once-per-week service, including on-site support; 2) Technical support in procurement of the re-routing vendor; 3) Assistance in cart procurement; and 4) Assistance in procurement of recycles processing. He noted fiscal year 2020 funding for the 2016 Pilot Project which paid for the consulting service was inadvertently left out of the budget; therefore, Staff asked Budget Amendment No. 8 be added to this to provide for the funding of this project. He stated Staff asked City Council to authorize a third Professional Services Agreement with the Consultant and approve Budget Amendment No. 8 to provide for funding.

Trustee Christi Gillespie asked if the Pilot Program was continuing. Mr. Zirk responded in the affirmative; participants in the Pilot Program would continue to receive Pilot Program services until the new program was implemented City-wide. Discussion ensued regarding the Pilot Program.

Trustee Johnnie Parks asked about the new location to pick up trash bags. Mr. Zirk responded a press release went out recently in this regard. He reported tomorrow from 1:00 p.m. to 7:00 p.m. a location would be set up at Indian Springs Sports Complex to distribute bags in exchange for vouchers. He noted this location would be open Monday through Friday weekly.

Trustee Gillespie asked if expired vouchers would be accepted. Mr. Zirk responded in the negative.

**MOTION: A motion was made by Scott Eudey, seconded by Christi Gillespie. Move to approve and authorize execution of a third Professional Services Agreement with Gershman, Brickner & Bratton, Inc., (GBB Solid Waste Management Consultants) for services related to implementing city-wide cart based refuse and recycling service**

The motion carried by the following vote:

**Aye: 5 -** Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

## 7. Remarks and Updates by City Manager and Staff

There were no Remarks and Updates by City Manager and Staff.

## 8. Executive Session

There was no Executive Session.

**9. Adjournment**

The meeting adjourned at approximately 6:55 p.m.

MOTION: A motion was made by Debra Wimpee, seconded by Christi Gillespie.

**Move to adjourn**

The motion carried by the following vote:

**Aye: 5 -** Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

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Chairperson

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Secretary